Metropolitan Chicago Association of Square Dancers MCASD

 Executive Board Meeting Minutes

Saturday, August 15, 2020

 **Attendance:** Frankie Terry, Robert Bradley, Darlene Kulpa, Marilyn Heinemann, Larry Campbell, Christine Steffy, Jules Heinemann, Duane and June Bradley, Bill Neurater, Ken and Sue Davies, Pam Berg, Pat Semple. A quorum was met.

Frankie Terry called the meeting to order at 10:10am.

 **Approval of Agenda:** Motion to approve agenda by Pam B, second by Pat S. Passed unanimously.

 **Minutes Approval:** Motion to approve the minutes by Pam B, second by Larry C. Motion passed unanimously.

**Treasurer’s Report:** Treasurer’s report was sent to all members prior to meeting. The reports were for July. All clubs have paid dues and insurance and Larry submitted a check to SCISDA. Larry C added a disclaimer regarding outdated budget amounts to reports. Report will be filed for audit. MCASD board needs to establish a current budget.

**President’s Report:** Frankie T contacted Tom T and Trinity Lutheran. The facility will be open for school but not for outside groups. She also contacted the National Convention committee for information but has not yet received a response.

**VP Report:** Nothing new to report

**Secretary:** No Report

 **Insurance:** Bill N reported that he has received documentation from all clubs. Bill will email contact received a response. Insurance forms for this next year will be sent out soon.

**Webmaster:** Discussion on outdated forms on MCASD website. Ken D will send the Friendship form to Larry C. He will update and forward to Brian Robinson, webmaster, to change on site.  **MCASD board is asked to view online forms to see if they need updating.**

**SCISDA:** The request from SCISDA about willingness to dance at 2021 convention was sent to all clubs. They have only received one response to date.

**Friendship Awards:** Only 3 clubs have requested badges.

 **Historian:** No Report

 **Sweetheart Dance:** No new information. 2021 Sweetheart Dance- Curt Braffet and Tom Davis are the callers. We can have discussions at future meetings about plans.

 **Marketing Task Force:** Pam B reported that committee should be meeting soon. They would like to move ahead with the website if clubs begin dancing in 2021. They would like to send a marketing tip sheet to clubs. They will also add information about SSD 12 week program to clubs. Information will be distributed to clubs once document is passed by the executive board.

**Pumpkin Ball:** A suggestion was presented by Christine S to have a virtual Pumpkin Ball. She previously emailed board members with a suggested plan and needed requirements and responsibilities. Most board members had not tried VSD, virtual square dance, for 2 couples and expressed concerns. **Board was asked to try VSD in the next couple of weeks to experience it so a more productive conversation could take place.** Christine has sent links for people to check out VSD.

 **Unfinished Business: None**

**New Business:**  Discussion on holding the September General Meeting via ZOOM. Board members offered ideas on format:

* Send a cover letter in advance to clubs to explain new parameters of meeting and ask members to become familiar with Zoom. .
* Do a Q and A. Have clubs submit questions in advance to be answered.
* Start ½ hour early so all can be logged in and functioning.
* Have a limited agenda so clubs can talk.
* Do a Roll Call for the clubs to state brief (3-5) minute update on plans, concerns, etc.
* Have member state name and club before speaking.

Consensus of board members was to hold a virtual meeting on Sunday, September 20. Frankie and Marilyn will develop a letter to cluns.

**Open Forum:** reminder about VSD.

 **Next meeting: October 17. We will meet via Zoom. A link will be sent out to members.**

 Motion to adjourn by Darlene K, second by Pat S. Meeting was adjourned 11:28am.

 Minutes submitted by

Marilyn Heinemann, Co-Secretary